

Common Examples of Supporting Documents

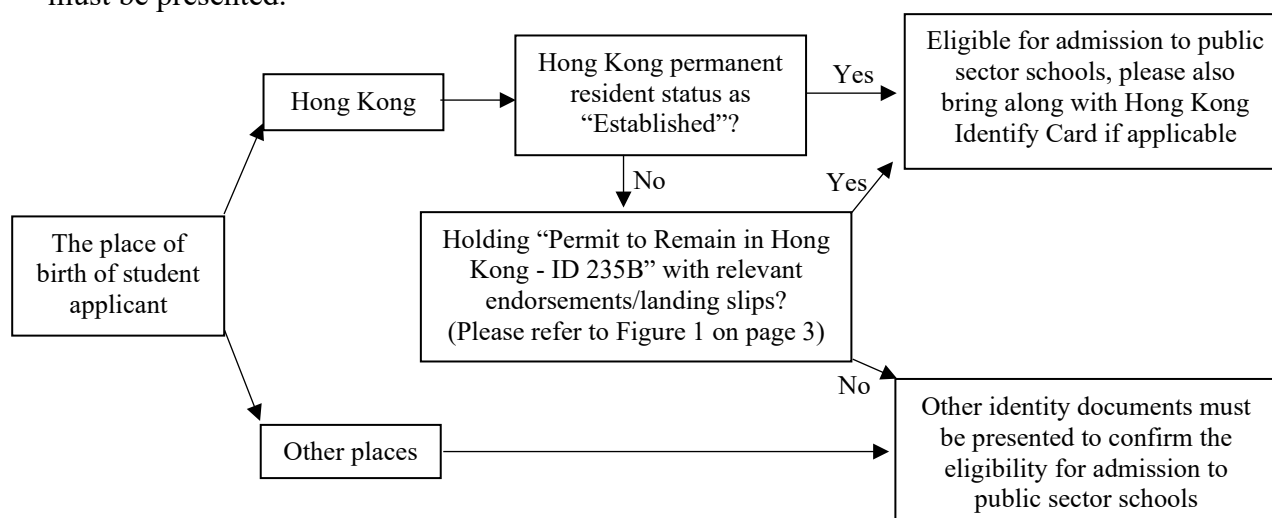
(A) Identity Documents of Student Applicant

Depending on the circumstances of each applicant, in addition to identity documents, relevant endorsements or landing slips may have to be presented during application to confirm the student applicant’s eligibility for admission to public sector schools. Therefore, **wherever possible, please bring along all identity documents and relevant endorsements/landing slips (if applicable) of the applicant. Failure to do so may result in the application not being further processed due to unconfirmed eligibility for admission.** You may refer to Education Bureau Circular (EDBC) No. 16/2025 titled “Entry of Non-local Children and Children Holding a Form of Recognizance to Schools in Hong Kong” (please refer to paragraphs 4 and 5).

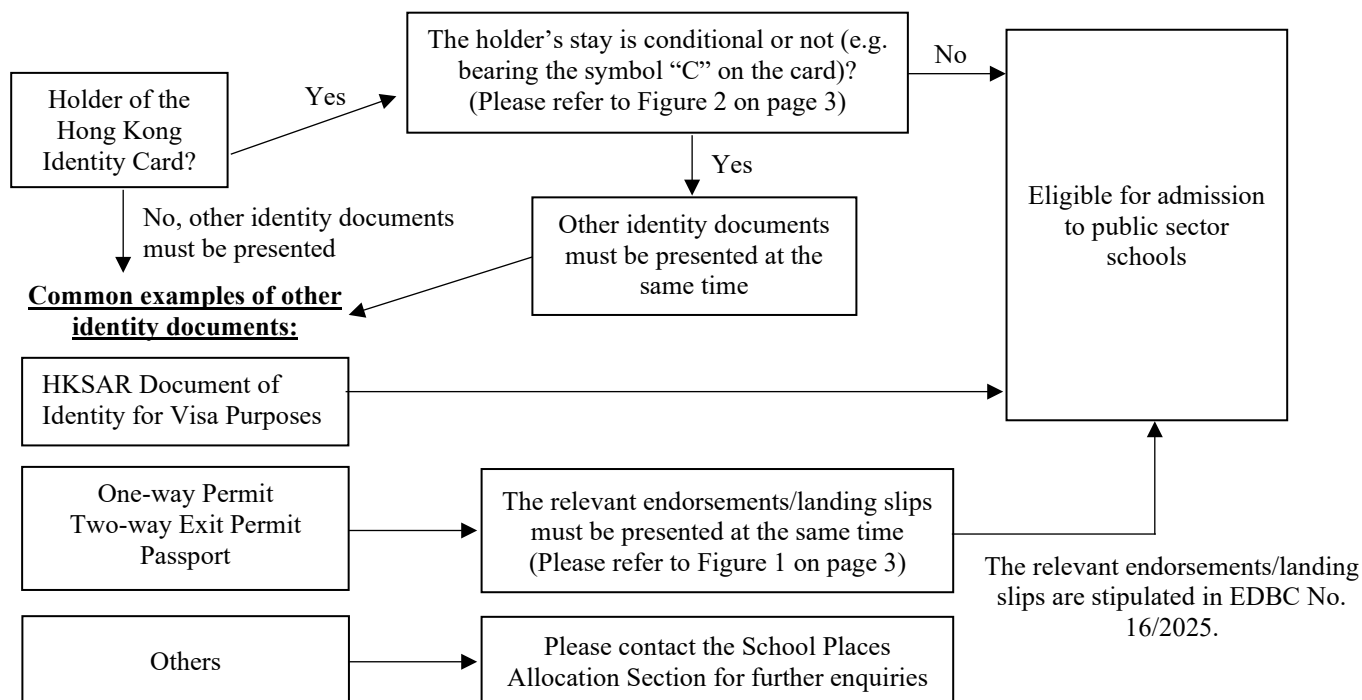


1. Birth Certificate

Irrespective of the student applicant’s place of birth, the **original and photocopy** of the birth certificate must be presented.



2. Other Identity Documents



The above lists only some common examples. Upon review of the student applicant’s identity documents, the Education Bureau may request for additional supporting documents of the student applicant.

(B) Academic Certificate with the Highest Level (e.g. Primary 6) of Primary Education Attained/ being Attained Shown

1. Student handbook[#], with the page containing student's personal particulars duly completed with the student's photo (if applicable) and authorised with the school stamp
2. Report card/ academic transcript with the school stamp (excluding documents issued by schools via messaging groups or online platforms)
3. Graduation certificate/ leaving certificate for primary education
4. Record of attendance issued by the primary school (e.g. letter authorised by the school with the school stamp, school fee receipt, etc.)
5. Record card/ Student information card with the highest level of primary education attained or being attained shown with the school stamp

[[#]For the photocopy, parents are only required to make photocopies of the cover page and the duly-completed page containing student's particulars.]

Note: For documents #1, #2, #4 and #5, the **highest level of primary education** (e.g. Primary 6) being attached/ attained **must be shown**.

Documents NOT accepted include:

- Photos of the above documents on mobile devices
- Certificates or records of school activities or extra-curricular activities
- Assignments, e.g. homework, test papers, or exam papers
- Photos of the applicant in school uniform attending schools lessons or extra-curricular activities

中華人民共和國香港特別行政區政府入境事務處
Immigration Department

The Government of the Hong Kong Special Administrative Region of the People's Republic of China


入境簽證 / 進入許可通知書 Notification Slip for Entry Visa / Permit		
姓名 Name	申簽證 SAN, CHIM ZING	
出生日期 (日-月-年) Date of birth (day-month-year)	14-12-1980	
<p>輸入內地人才計劃 持證人可在 28-07-2022 或以前 多次進入香港 僱傭工作 12 個月 Admission Scheme for Mainland Talents and Professionals Good for Multiple journeys to Hong Kong valid for presentation on or before 28-07-2022 EMPLOYMENT 12 months 為以下僱主工作 For employment with ABC COMPANY</p> <p>未得入境事務處處長批准，不得轉換工作。 Change of employment without approval of the Director of Immigration is not permitted. 本進入許可必須與具有相關赴港簽證或有效往來港澳通行證一併於辦理入境手續時出示，方為有效。 This entry permit is valid only if it is presented together with a valid Exit-entry Permit for Traveling to and from Hong Kong and Macau with relevant exit endorsement issued to the holder of this entry permit upon immigration arrival clearance.</p>		
<p>重要事項 Important notes</p> <p>(1) 本通知書由中華人民共和國香港特別行政區政府入境事務處發出，當中所載的資料可在入境事務處網站 (www.immd.gov.hk) 或入境事務處流動應用程式核實。 This notification slip is issued by the Immigration Department, the Government of the Hong Kong Special Administrative Region of the People's Republic of China. The information contained herein can be verified on the website of the Immigration Department (www.immd.gov.hk) or the Immigration Department Mobile Application.</p> <p>(2) 本通知書不是身分證明文件。 This notification slip is not a proof of identity.</p> <p>(3) 通知書持有人應把本通知書的軟複本儲存在流動裝置上，或把本通知書列印在一張 A4 白紙上，以便在有需要時出示以供查閱。 This notification slip should be saved in soft copy on a mobile device or printed on a piece of A4 white paper for production for inspection as necessary.</p> <p>(4) 本通知書載有個人資料，必須妥為保管。 This notification slip contains personal data and must be kept in safe custody.</p>		
(12/2021)	經已繳費	Fee Paid HK\$230.00
		28-12-2021

Figure 1 Endorsements/landing slips in form of “e-Visa”



Figure 2 Hong Kong Identity Card bearing Symbol 「C」